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**INTEROFFICE CORRESPONDENCE**

DATE July 26, 1993

TO W S Busby, ERM Remediation Project Management, Bldg 080, x8509

FROM *Mark C. Brooks*  
M C Brooks, ERM Quality Assurance, Bldg 080, X8516  
D S Brown, ERM Facilities Operations Management (Acting), Bldg 080, x8745

SUBJECT OU15 PHASE I RF/RI READINESS REVIEW STATUS - MCB-094-93

A Readiness Review (RR) was conducted for the subject activity on July 23, 1993. In attendance were D L Schubbe (OU15 Manager and RR Team Leader), M C Brooks (ERM/QA and RR Board Member), R S Luker (ERM/QA), and D S Brown (ERM/FOM (acting) RR Board Member).

Overall, implementation of the prerequisite requirements for the proposed OU15 Phase I RF/RI was found to be satisfactory for the commencement of work. At the time of the RR, some requirements that are prerequisites to initiating work had not been completed. Since the time of the RR, objective evidence of completion has been presented to the RR Board closing the open items except as noted on the OU 15 Phase I RF/RI Workplan Readiness Review Checklist (Attachment A).

Among the remaining open items is the completion of the IWCPs (Item 20 02). There is one IWCP for each building being entered. These are either approved or in process and on line to accommodate the Workplan schedule. Under the staging of the work as specified, the lack of approval of all 4 IWCP's is not a cause for delaying initiation of the early stages of the field work. Approved IWCPs will have to be in place prior to work in the affected areas.

One or more Document Change Notices are being prepared to amend the approved Workplan to include an IHSS Checklist and proper reference to FO 27 as an OU 15 SOP.

The unapproved status of FO 18 also remains as a concern. This issue is programmatic and not related solely to OU 15. D L Schubbe has previously raised this issue (DLS-034-93 to W S Busby, July 12, 1993).

In summary, Readiness Review Item numbers 2 03, 2 04, 2 05, 5 01, and 12 01 will remain Open until objective evidence of completion is provided to the Readiness Review Board. Objective evidence of completion will consist of approved DCNs or Technical Memoranda. Additionally, evidence of approval of all IWCPs will be provided as closure documentation.

If you have any questions or comments, please contact either Mark Brooks at x8516 or Dave Brown at x8745.

DSB

Attachment As Stated

cc	K D Anderson	D S Brown
	K Bentzen	R S Luker
	M C Brooks	D L Schubbe
	M C Broussard	

REVIEWED FOR CLASSIFICATION/UCNI	
BY	G T Ostdiek <i>870</i>
DATE	<i>8-1-93</i>